

## SCPS Dining Services Guests with Insufficient Funds Policy

SCPS Dining Services understands how hectic life can be as a parent, and at times you may forget to check your student's dining account balance or your student forgets his money at home. We have all been there! We also know how critical a well-nourished body is for learning and achievement. To ensure our students are prepared to succeed, SCPS Dining Services allows students to charge a meal of their choice to their campus dining account when there are insufficient funds. All students are automatically set-up with an account upon enrolling in Seminole County Public Schools. This extension of credit only applies to meals (breakfast & lunch) and does not apply to our a la carte offerings. Parents are responsible for repaying all charges accrued.

To help remind you that your student's campus dining account is low on funds or there are insufficient funds, Dining Services will be utilizing the district's School Messenger notification system to contact you by email, phone and text. Please ensure your contact information is up-to-date in Skyward so we can keep you informed in a timely manner about your student's campus dining account. If we do not receive payment within ten days, your campus restaurant manager will also contact you. Because the well-being of your child is our priority, your campus restaurant manager will also contact your school's social worker/ guidance counselor and school administration. If you need assistance with paying for meals at any time during the school year, please complete a meal benefit application online at [scpsmealapp.com](http://scpsmealapp.com) or contact your school's campus restaurant manager for assistance. Your campus restaurant manager's contact information and student's campus dining account information is available on our website at [diningservices.scps.us](http://diningservices.scps.us).

Your campus restaurant will accept the following forms of payment: credit card, check and cash. In addition, you may make an online payment through [MySchoolBucks.com](http://MySchoolBucks.com). It is easy, convenient and there are no transaction fees. Your student's campus dining account balance is typically updated within minutes of your submittal.

If you have any questions on the meal benefit application process, our payment options or any of our services, please do not hesitate in contacting Dining Services at the Educational Support Center at 407-320-0222. Thank you for the opportunity to serve your family.